

Langtoft Annual Parish Council

Minutes of the meeting of Langtoft Parish Council held on Monday, 19th March 2018, at 7.30pm in the Church Rooms, Langtoft.

PRESENT:

Councillors: Naizby Noble (Chairman), Clif Weston (Vice-Chairman), and Mike Rowland.

IN ATTENDANCE:

3 members of the public present.

Clerk: Claire Boston

1. Apologies for absence

Ian Harland, Karen Higgins, Anne-Marie Dunn, Ward Cllr Jane Evison and Ward Cllr Jonathan Owen - The apologies were approved.

2. Declarations of Interest by Members in Items on the Agenda.

None were declared.

3. Minutes of the last Meeting

The minutes of the previous meeting held on 15th January 2018 were proposed to be accepted by Cllr Rowland and seconded by Cllr Weston, all councillors were in agreement.

The minutes of the previous meeting held on 05th February 2018 were proposed to be accepted by Cllr Weston and seconded by Cllr Rowland, all councillors were in agreement.

4. Public Forum

Two members of the public objected to the item number 14. It was mentioned that the Sykes memorial was in need of same attention. Litter on Scarborough Road and grass encroaching on to the path, also an overgrown hedge on Back Street.

5. Planning

18/00642/PLF - Erection of first floor extension with dormer window, installation of a replacement windows, door and porch canopy with external alterations, external and internal alterations to existing outbuilding to allow use as additional living accommodation and erection of detached garage, boundary fence and access gates.

Ballacraine Cottage Back Street Langtoft East Yorkshire YO25 3TD

Applicant: Mr & Mrs Forman. Application type: Full Planning Permission.

Approved but wish for any excess surface water to be directed into an on-sit3 soakaway.

Proposed by Cllr Weston and seconded by Cllr Rowland, all in favour.

18/00424/PLF - Erection of a detached garage/store and installation of solar panels.

Libs Cottage 1 Kilham Road Langtoft East Yorkshire YO25 3TU

Applicant: Mr Gerrit Vixseboxse

No meeting was called, No objections was submitted.

The following planning application were resolved to be granted by ERYC.

18/00247/TCA - LANGTOFT CONSERVATION AREA: Walnut: fell as outgrown location.

Monument Lodge Back Street Langtoft YO25 3TD

18/00076/OUT - Outline - Erection of a dwelling (all matters reserved)

Land South of Southern Farm Front Street Langtoft YO25 3TD

17/03996/VAR - Variation of Condition 3 (holiday purposes only) and Condition 4 (occupation of building) of planning permission 14/03260/PLF to allow 1 of the self catering units to be used as main residence - Change of use of hotel to form 4 self catering holiday units and minor alterations

6. Finance

It was proposed by Cllr Weston and seconded by Cllr Rowland that the following accounts be paid:- Administration Costs £753.63 (300148), Play Inspection Co £78.00 (BACS), Mr V Skyes £340.00 (chq 300145) , A E Smith £546.00 (vat £91.00 chq 300144), Streetscape £12,288.00 (vat £2048.00 chq 300147), Wel Medical £83.82 (chq 300146), Bank Charge £18.00, N Power £13.68 (D/D), Travel Exp £5.63 (chq 300149), Driffield School £100.00 (chq 1088).

Payments received: Cemetery cost £335.00.

The payment cheques and payment schedule were signed by two councillors in the presence of the council. The bank reconciliation form was checked and signed by the Chairman.

7. Financial Year End Review - To discuss and agree thereon.

A review was studied, a final year end summary will be produced following completion of the year end. The presented figures were proposed by Cllr Weston and seconded by Cllr Rowland, all in favour.

8. Memorial Garden - Maintenance review, to discuss and agree thereon

Following the felling of a tree by ERYC, the tree stump to date has not been removed, clerk to chase.

Pointing is required between the pavers, to highlight on the Village Taskforce Walkabout.

The box hedging is in need of trimming.

9. Village Taskforce Walkabout 2018/19 - To agree the councillors attending (21/05/18, 9.30am)

It was agreed that Cllr Noble and Cllr Weston would attend the Walkabout.

10. General Data Protection Regulation (GDPR) - Information received from ERNNLCA and review the implications to working practice.

Deferred until more councillors were present.

11. Highways - To highlight any issues

A reply has been received from ERYC following the parishes request for Beware of Horses signs at the entrances into the village. The letter states:- The Department for Transport set out in a manual signs that are allowed to be erected legally upon the adopted highway. "Beware of Horses" is not a permitted sign and therefore cannot be erected. They have also advised the Authority to look at reducing sign clutter and to look at the impact of introducing new signs that may "spoil" an otherwise beautiful are of countryside", cluttered roads can also be confusing for drivers and pedestrians, effecting safety.

The clerk was asked to write to Sledmere House in regards to establishing the ownership of the Sykes memorial for future repairs to be carried out.

12. Annual Playground Report - To discuss and agree any actions.

The report was discussed, quotes to be obtained for the painting of the play equipment. A grant has been submitted to the Lottery fund for a replacement roundabout.

13. Playground:- To raise any issues and the installation of the new gym equipment

No other issues were raise. A set of outdoor gym equipment has been installed in to the playing field.

14. Purchase a picnic bench and consider a new gate/entrance at the Playground - To discuss and agree thereon.

Deferred to a future meeting.

15. Playground and Playground Inspections -Any issues to raise and hand over of inspections. Cllr Noble agreed to carry out the inspections for the next two months.

16. Cemetery Bin - To discuss and decide

Currently the bins within the cemetery are hand emptied by one parish councillor. A new solution has to be discussed and agreed.

It was agreed that this item will be deferred to a future meeting when more councillors were present also the clerk will make inquiries with ERYC to their costs of commercial waste emptying.

17. Annual Review of the following Policies:- Recording meetings Policy, Disciplinary and Procedures Policy

A resolution was passed to agree the above policy without any changes, proposed by Cllr Weston and seconded by Cllr Rowland, all in favour.

18. Data Protection Policy - To consider and agree thereon

A resolution was passed to accept the above policy, proposed by Cllr Weston and seconded by Cllr Rowland, all in favour.

19. Asset List - To review amendments and agree thereon.

A review of the Asset List was carried out and the new play equipment were added to the register, proposed by Cllr Rowland and seconded by Cllr Weston, all in favour.

20. Review of Code of Conduct Local Government Ethical Standard Review 2018

Following a discussion it was agreed that a suggestion that more authority should be given to both the parish/town councils and The Commissioners panel, for councillors to be either suspended or removed from office should they not keep to the code of conduct/ behaviour be below the expected standards or should they break the law or not follow employment laws .

21. NHW Group - To report on the feedback from the residents and decide thereon

Following the previous meeting, a post was posted on to the social media. Only one reply was received, and there has been no reaction from the agenda item. The councillors agreed that there has been no interest in setting up a NHW group in Langtoft. No further action to be taken.

22. Clerks report

The missing village sign on Kilham Road has been reported to ERYC since been replaced.

Naizby and I attended the Data Protection training in Driffeld

ERYC website for the councillors Declaration of Interest has been updated

For the Cluster group, a list of topics was submitted to the Ward Cllrs

A letter was sent to ERYC asking to review the signage/speed limits.

Replied to a FOI

Both the defibrillator electronic pads have been replaced.

23. Correspondence - To review all correspondence and agree any actions required

- (a) All correspondence is emailed to the councillors on receipt
- (b) Elan City offer of Radar Speed Sign and costs.
- (c) FOI request
- (d) H.A.R.T poster, Transport in Langtoft
- (e) Email 'There but not there'
- (f) NHS - Changes to urgent treatment - poster
- (g) Fracking meeting at Kilham
- (h) Chair of EYLCN - ERYC Review Panel - highlight any issues
- (i) ERYC Amendments to the Register of Interests and Code of Conduct.
- (j) ERYC Transport Champion meeting dates.

24. Councillors reports

No reports were submitted.

25. Date of next PC meeting

The date of the next Parish Council meeting will be held on Monday 19th March 2018 at 7.30pm, at the Bowling Club

There being no further business to discuss the Chairman closed the meeting at 10pm.

SECTION B

26. To exclude the press and public

A resolution was passed, proposed by Cllr Weston and seconded by Cllr Rowland, all in favour.

27. Employees Review - To discuss and agree thereon

A review was carried out and agreed upon.