

Langtoft Annual Parish Council

Minutes of the meeting of Langtoft Parish Council held on Monday, 06th May 2021, at 7.30pm.

PRESENT:

Councillors: Mike Rowland (Chairman), Maggie Higgins, Gordon Scaife, Helen Huffington, Denise McPeake, Paul Weeks, Denise Leach and Ruth Jackman.

IN ATTENDANCE:

0 member of the public were present.

To elect the Chairman of the Council and receive the Chairman's Declaration of Acceptance of Office 503/21

Cllr Rowland was elected as Chairman, proposed by Cllr Scaife and seconded by Cllr Higgins, all in favour. The Declaration of Acceptance was witness as signed.

To elect the Vice-Chairman of the Council 504/21

Cllr Scaife was elected as Vice-Chairman, proposed by Cllr McPeake and seconded by Cllr Huffington, all in favour. The Declaration of Acceptance was witness as signed.

Apologies for absence 505/21

Cllr Weston was unable to join the meeting due to technical problems

Co-option of a councillor 506/21

A resolution was passed for Denise Leach to be co-opted onto the council, proposed by Cllr Higgins and seconded by Cllr Huffington, all in favour.

Declarations of Interest by Members in Items on the Agenda. 507/21

None were declared.

To agree the minute of the last meetings are correct record/sign them 508/21

The minutes of the previous meeting held on 15th March 2021 was proposed to be accepted by Cllr Scaife and seconded by Cllr Higgins, all in favour.

Public Forum 509/21

No members of the public were present.

To review and adopt the Standing Orders 510/21

Proposed by Cllr Higgins and seconded by Cllr McPeake, all in favour.

To review and adopt the Financial Regulations and Financial Risk Assessment 511/21

Proposed by Cllr Rowland and seconded by Cllr Jackman, all in favour.

To appoint members to serve on working parties 512/21

Members were appointed to the working parties per attached sheet.

To approve the bank signatories 513/21

Cllr Rowland, Cllr Higgins, Cllr Scaife and the Clerk remain the bank signatories

NAME: DATE: NUMBER:

To fix the dates and times of ordinary meetings of the Council for this financial year 514/21

Dates and times of the meetings were agreed.

ERNLLCA – Representation to the ERNLLCA executive committee 515/21

Cllr Rowland and Cllr Scaife

Highways – To highlight any issues 516/21

Pothole to be reported on Sledmere Road.

The mini roundabout on Front Street is no longer fit for purpose for the size of vehicles passing through the village. HGV are mounting the pavement or driving over the roundabout. To ask highways to reassess the roundabout and require whether a 7.5 ton limit could be applied.

The flood liason team have agreed to address the damaged verges caused by the contractors.

Speedwatch were asked if there was a problem due to low numbers of vehicles being reported. The problem is that the drivers see the advanced notice sign and using social media to inform others.

The village walkabout was attended by Cllr Rowland spent the morning with ERYC highlighting various issues around the village.

Planning 517/21

21/01041/PLF – Erection of a glazed-link attached building to enclose swimming pool and installation of a door to north-west elevation following removal of 1 window.

Chalet Farm Sledmere Road Langtoft East Yorkshire YO25 3BT

Applicant: Mr & Mrs Bennett. Application type: Full Planning Permission

No objections, proposed by Cllr Weeks and seconded by Cllr Higgins, all in favour.

The following planning applications has been resolved to be granted by ERYC

20/04217/PLF – Change of use to convert a two storey double garage into a 4 bedroom dwelling with integrated garage and new main entrance structure.

Sycamore House Sledmere Road Langtoft East Yorkshire YO25 3TW

21/00067/PLF – Erection of two storey extension to rear and installation of two first floor windows to front
The Cottage Kilham Road East Yorkshire YO25 3TU

Finance- To approve payments of accounts listed on the Payment Schedule 518/21

It was proposed by Cllr Scaife and seconded by Cllr Higgins, all in favour, that the following accounts be paid: ERNLLCA £321.27 (Bacs), ERNLLCA £48.00 (BACs VAT £8.00), Moores Accountants £168.00 (BACs VAT £28.00), KOMPAN £986.10 (Chq, VAT 164.35), Play Inspection Co £78.00 (BACs VAT £13.00), Zoom £14.39 (D/D, VAT £2.40), Zurich Insurance £778.60 (BACs).

Payments received: None

BACs payments were authorised by two councillors online.

Year End Accounts

(a) To approve and agree the Year End Accounts 519/21

The Year End accounts were approved, proposed by Cllr Scaife and seconded by Cllr Rowland, all in favour.

(b) Certificate of Exception – To read and agree thereon 520/21

Proposed by Cllr Higgins and seconded by Cllr McPeake, all in favour

(c) Annual Governance Statement:-

(Part 1) To carry out a review of the effectiveness of the system of internal control 521/21

A review was carried out

(Part 2) To answer all the questions on the Governance Statement

All the questions were answered by the councillors

- (Part 3) To approve the Governance Statement by resolution **522/21**
Proposed by Cllr Rowland and seconded by Cllr Huffington, all in favour
- (d) Accounting Statement:-
- (Part 1) To review and agree the figures on the Accounting Statement **523/21**
The accounting figures were reviewed and agreed
- (Part 2) To approve the Accounting Statement by resolution **524/21**
Proposed by Cllr Huffington and seconded by Cllr Jackman, all in favour.
- Top Pond Kerbing** – To receive quotes and decide thereon **525/21**
Two quotes were received but one to be clarified, to be placed on a future agenda.
- Lissett Community Wind Farm Grant** – To discuss whether to apply for a grant and decide thereon **526/21**
It was agreed to apply for the small grant in regards to the village event, proposed by Cllr Jackman and seconded by Cllr Rowland, all in favour.
- Playground** – To raise any issues and hand over the inspections **527/21**
No major issues to report, the zip wire has had a new seat fitted and wire tensioned.
The gates are being painted by Cllr Weeks who has also offered to paint the litter bin.
- Village Event** – To make a decision to whether the event should take place and decide thereon **528/21**
A resolution was passed to commence with the village event on the 01st August 2021, proposed by Cllr Huffington and seconded by Cllr Weeks, all in favour.
- Proposal for the old tip site on Sledmere Road** – Cllr Jackman and Cllr Scaife, to receive a proposal and decide thereon **529/21**
Cllr Jackman and Cllr Scaife presented a proposal for improvements to be made to the old tip site. It was agreed for a village consultation to be conducted first and for signage to be placed at the site, proposed by Cllr McPeake and seconded by Cllr Weeks, all in favour.
- Purchase of replacement tree and to purchase a living Christmas Tree** – Cllr Jackman, to discuss and decide thereon **530/21**
A resolution was passed to purchase two trees and a living Christmas tree, giving Cllr Jackman delegated powers to choose and order the trees. Proposed by Cllr Higgins and seconded by Cllr Weeks, all in favour.
- Website** **531/21**
To obtain quotes and place on the next agenda.
- Call for Evidence for Remote Meetings**– To complete the questionnaire **532/21**
It was agreed for the Clerk to complete the questionnaire on behalf of the council asking for remote meetings to be an option.
- Clerks Report** **533/21**
No report submitted.
- Correspondence** – To review all correspondence and decide thereon **534/21**
No further correspondence to report

Councillors Reports, notices and suggestions for future agenda items **535/21**
Cllr Weeks – Adopting the BT phone box to be placed on a future agenda
Cllr Scaife – Notices for the cemetery to be placed on a future agenda

Date of next PC meeting **536/21**
The date of the next Parish Council meeting 19th July 2021, 7.30pm Langtoft Bowling Club (TBA).
There being no further business to discuss the Chairman closed the meeting at 9.15pm.