

Langtoft Annual Parish Council

Minutes of the meeting of Langtoft Parish Council held on Wednesday, 18th September 2017, at 7.30pm in the Church Rooms, Langtoft.

PRESENT:

Councillors: Naizby Noble (Chairman), Clif Weston (Vice-Chairman), Anne-Marie Dunn, Mike Rowland, Ian Harland, Craig Harland and Karen Higgins.

IN ATTENDANCE:

1 member of the public present, Ward Councillors Jane Evison and Jonathan Owen.

Clerk: Claire Boston

1. Apologies for absence

Helen Harrison

2. Declarations of Interest by Members in Items on the Agenda.

None were declared.

3. Minutes of the last Meeting

The minutes of the previous meeting held on 17th July 2017 were proposed to be accepted by Cllr Dunn and seconded by Cllr Higgins, all councillors were in agreement with the amendment to number 19 - Mrs Urmston was thanked for cleaning up the site (Manor Farm Site).

4. Public Forum

A discussion took place with the Ward Councillors regarding the site visit with ERYC engineers and they agreed to go back to County Hall and look further into the matter.

The overgrown hedges along Sledmere Road/ Butterwick Road and Scarborough Road were highlighted to the Ward Councillors.

5. Planning

17/02974/TCA - LANGTOFT CONSERVATION AREA: Silver Birch x3: fell as the roots are causing damage to the foundations of the adjoining property to the rear known as Ballacraigne Cottage Back Street.

Dove Cottage Front Street Langtoft East Yorkshire YO25 3TS

Applicant: Ulett and Cowdery Application type: Tree Works in Conversation Area

Approved, proposed by Cllr C Harland and seconded by Cllr Taylor, all in favour.

6. Finance

It was proposed by Cllr C Harland and seconded by Cllr Higgins that the following accounts be paid:- Administration £448.62, Streetscape £12,000.00, Zurich insurance £168.19, PKF Littlejohn £120.00.

The payment cheques and payment schedule were signed by two councillors in the presence of the council. The bank reconciliation form was checked and signed by the Chairman.

7. Budget Review - First review

A resolution was passed to agree the budget review, proposed by Cllr Taylor and seconded by Cllr Noble, all in favour.

8. External Audit Report - To receive the report from the external auditor

The Annual Return for 2016/2017 has been returned signed by the external auditor.

A resolution was passed to accept the report from the external auditor, proposed by Cllr I Harland and seconded by Cllr Taylor all in favour.

A resolution was passed to move £4,000 from the Earmarked reserve, Playground into the budget sheet, proposed by Cllr Taylor and seconded by Cllr Higgins, all in favour.

9. Highways - To highlight any issues

The 30mph sign on Scarborough Road is not working.

The overgrown trees/shrubs on Kilham Road and the top of Sledmere Road need cutting back, to contact the contractor.

10. Highways site visit summary - Meeting with ERYC engineers (06/09/17) regarding flooding concerns.

On the 06th September a site visit was attended by Cllr Noble, Clerk, Mr Rob Brown (ERYC Area Engineer) and Karl Bainton (ERYC highways)

The meeting was to voice the parishes concern to the flooding that had been experienced in the village and whether a new soakaway could be created. A number of man hole covers were removed to try and establish where the surface water drains from and to, this led to further investigations being carried out at ERYC. Correspondence received from Mr Brown including historic maps showing the original drainage system which showed the existence of two ponds, to the present day. The conclusion being that the removal of the village ponds which were there to capture most of the surface water and a mixture of different size drainage pipes has left the village with an inadequate surface water drainage system. The current system also becomes silted due to the material being washed from the surrounding fields and carried down into the village.

ERYC have agreed to cleanse the sumps at either side of the culvert on Kilham Road to help with the water storage.

Two solutions were suggested, one being the re-introduction of the ponds and the second to upgrade the culverted section of drain between Driffield Road/Kilham Road to at least 900mm diameter pipes. Unfortunately this would cost hundreds of thousands of pounds and is unlikely to attract funding.

The Ward Councillors agreed to look into the matter and report back to a future meeting.

11. Access Survey - Cllr Weston

In July 2016 an access survey was carried out by Cllr Weston which has highlighted that the footpaths around the village were not adequate or safe for wheelchair/mobility access. It was acknowledged that there was no solution as no land was available to widen the paths. What it does show is the need for safety measures to be implemented on the highway to stop HGV/agricultural vehicles mounting the existing footpaths and for traffic to be slowed down.

12. Tree management - Update

Three of the trees on the Green, Sledmere Road are dead or dying, a six week notification order which has been submitted due to the trees being located in a conservation area.

The dead branch balancing in a tree over hanging Sledmere Road has been reported to ERYC highways.

A quote has been requested for the removal of a number of tree limbs from the Ash tree which is overhanging the new BMX track on the playground.

13. Playground:- To raise any issues and update on the BMX track.

The litter bin inside the playground was reported for not being emptied. It has been observed that the bin has since been emptied, to be monitored.

A sign is required for the BMX track.

14. Playground equipment - To decide what equipment to apply for and agree to apply for a grant

We have been informed that there may be a grant available up to £10,000. A resolution was passed to apply for a new climbing frame and if possible a new roundabout. Proposed by Cllr Noble and seconded by Cllr Harland, all in favour.

15. Playground and Playground Inspections -Any issues to raise and hand over of inspections.

No issues were raised from the inspections. Cllr Noble to carry out the next two months of inspections.

16. Annual Review of the following Policies:-

H&S, Publication, Home Working and Lone Working.

A resolution was passed to renew the above risk assessment with no changes, proposed by Cllr Weston and seconded by Cllr Higgins all in favour.

17. Festive Lighting - Agree to complete the ERYC Form Agreement for the form to be completed.

18. Code of Conduct Training

Reference only.

19. ICO - Changes in May 2018

Reference only awaiting further information.

20. Clerks report

I replied to the Freedom of Information request from Friends of the Earth.

I have been working closely with the External Auditors to answer all their queries.

A thankyou letter was sent to Mrs Urmston

The End of project report was completed and submitted to the Groundworks (MUGA), this has been accepted and the balance is to be forward within the next couple of weeks.

21. Correspondence - To review all correspondence and agree any actions required

(a) All correspondence is emailed to the councillors on receipt

(b) Email from Mr Dowson

(c) Oil Club information

(d) ERYC - Litter Innovation Fund

(e) Presentation fracking meeting (Frack Free Bridlington and Villages)

(f) Email from Alborough PC

22. Councillors reports

Cllr Weston - I attended the Cluster meeting (information circulated). Various topics were discussed included speeding through the villages.

Highways have agreed to have a look at the roundabout to see whether there was a more logical solution.

23. Date of next PC meeting

The date of the next Parish Council meeting will be held on Monday 27 November 2017 at 7.30pm. There being no further business to discuss the Chairman closed the meeting at 9.12pm.